

The Role of the Chairperson / International Delegate

1. As International Delegate attend and represent the UK and its UK members at all International business meetings of ASCN.
2. Establish the views of the UK members and act as their spokesperson by written response and verbally.
3. Submit a written report on the UK's membership and the countries activities to the pre-Congress board meeting of ASCN and for inclusion in the international report journal.
4. Maintain UK membership electronic database.
5. Call and chair a National Annual General Meeting.
6. Prepare and submit an Annual Report at the Annual General Meeting.
7. Initiate and support working parties and research projects within ASCN on a national basis.
8. Act as ambassador for the organisation and promote ASCN nationally.
9. Work with other Honorary Officers and conference organisers in organising the National Conference.
10. Endeavour to progressively move the organisation forward to meet the needs of the UK members, national trends and policies in Stoma Care.
11. Contribute to pre-election meeting with applicants for in committee positions.
12. Chairperson must inform committee in advance of unavailability (eg holidays).
13. Promptly respond to e-mails, CC in all committee.
14. All matters discussed within committee are confidential.



International Delegate

1. Be a full member of the World Council of Enterostomal Therapists (WCET)
2. Be elected by his/her country for a period of 2 years, the term of office to commence at the conclusion of the General Business Meeting and concludes two (2) years later.
3. Attend biennial WCET business meetings as the international representative.
4. Act as a spokesperson for his/her country's national group at meetings.
5. Attend all WCET business meetings during the congress period to vote on agenda issues.
6. Submit a biennial report on the function of enterostomal therapy nursing in his/her country which will be posted on the website.
7. Promote membership of the WCET to all enterostomal therapy nurses in his/her country.
8. Submit each year one article, case study or item of interest from his/her country for the WCET Journal.
9. Circulate to members all agendas, minutes and documents relevant to WCET meetings.
10. Encourage and submit nominations for members in his/her country to serve on the WCET Executive Board or standing committees.
11. Work in consultation with his/her national group to select who will next represent the group as the International Delegate and advise the Secretary of the result 90 days prior to the congress.

